

NEW ORLEANS MEETING PLANNERS

Formatted Ad Form - Quarter Page

Please fill out all highlighted fields. Fields have character-count limitations.

1. BUSINESS CONTACT INFORMATION

Property name:

Website address: www.

E-mail address:

Phone: Sales number: Toll-Free:

Street address:

Zip: Location:

Accommodations Advertisers Only:

Total Rooms/Suites: /

Largest Meeting Space (Sq. Ft.)

Venues & Restaurant Advertisers Only:

Venue/Facility Buyout: Yes No

Largest Meeting Space (Sq. Ft.)

2. DESCRIPTION

Recommendations for the most effective advertisement: Meeting Planners are looking for practical and relevant information. Please type body copy below (375 characters limit).

GRAPHICS REQUIREMENTS

(Please provide as an e-mail attachment)

PHOTO

Quantity: 1Image

Size: 6" x 4" - (landscape/minimum size)

Resolution: 300 dpi

Format: TIF or JPG (PNG not accepted)

LOGO

Vector (preferred): Any size

Formats accepted: EPS / PDF / AI

or

Raster: Size: 2"(w) x 1"(h)

Resolution: 300 dpi

Format: TIF or JPG (PNG not accepted)

3. ROOM CAPACITY CHART:

Up to 8 rooms will be listed. Please fill out the highlighted fields. If certain information doesn't apply, leave those fields blank.

Room Name	Dimensions	Ceiling Height	Sq. Ft.	Theater Capacity	Reception Capacity	Banquet Capacity	Classroom Capacity
	x						
	x						
	x						
	x						
	x						
	x						
	x						
	x						

When form is completed click on 'Submit Form' button. Don't forget to include your attachments.

QUESTIONS? Contact Cynthia Hazell via email: cynthia.hazell@milespartnership.com

Need to Start Over?